

# VOLUNTEER INFORMATION SHEET - EVENTS



<b>Volunteer Role</b>	
<b>Details of the organisation/corporation</b>	<ul style="list-style-type: none"> <li>• Full Name and Details of not-for-profit</li> <li>• A website for the organisation</li> </ul>
<b>Dates</b> <b>Induction Date</b> <b>Shift Dates</b>	[Insert Dates on which the volunteer/s is/are required]
<b>Induction Time</b> <b>Shift Times</b>	
<b>Address</b>	
<b>Activity Description</b>	
<b>Extra Requirements</b>	
<b>What to wear</b>	
<b>Meals/snacks/refreshments</b>	
<b>Cost</b>	
<b>Agenda for Event Shift</b>	An induction that includes WHS, site and task orientation will be conducted.
<b>EXTRA INFORMATION</b>	

# VOLUNTEER INFORMATION SHEET - EVENTS



## EVENT CONTACT INFORMATION

<b>Name</b>	
<b>Department</b>	
<b>Contact Details</b>	Phone Mobile Email

## Directions/Map for event