



**TEMPLATE: RECORD OF VOLUNTEER INFORMATION**  
*(Insert organisation name & logo)*

<b>Name:</b>				<b>DOB:</b>		
<b>Address:</b>						
<b>Phone (BH):</b>		<b>Phone (AH):</b>		<b>Mobile:</b>		
<b>Email:</b>						
<b>Date of commencement:</b>		<b>Date Police Check completed:</b>				
		<b>Date Working With Children Check completed:</b>				
<b>Days/times available:</b>						
Monday am/p,	Tuesday am/pm	Wednesday am/pm	Thursday am/pm	Friday am/pm	Saturday am/pm	Sunday am/pm
<b>Emergency contact:</b>						
<b>Volunteer roles held:</b>				<b>Supervisor:</b>		
<b>Record of training:</b>						

Date Developed	Signed
Date Reviewed	Signed

The Centre for Volunteering has a range of services and resources available for Volunteer Involving Organisations and volunteers. For more information please visit [www.volunteering.com.au](http://www.volunteering.com.au) or contact us on 02 9261 3600.