



# Volunteer Application Form

Thank you for your interest in volunteering with

.....

## Personal Details

Please print in BLOCK CAPITALS

.....  
Title)                      First name                      Family name

.....  
House/Unit                      Street                      Suburb                      Postcode

Postal address (if different from above)

.....  
PO Box                      No.                      Suburb                      Postcode

.....  
Email address

Date of birth                      .....  
Day                      Month                      Year

## Emergency Contact

In an emergency, who should we contact?

.....  
Title ()                      First name                      Family name

Relationship .....

Telephone .....  
Home phone                      Mobile phone

Do you have any medical or other condition which may affect or limit your capacity as a volunteer, please provide further details:

.....

## Your Skills and Interests

1. Have you performed voluntary work before? Yes  No   
If you answered yes, please provide further details:

.....

2. What particular skills or qualities could you use in your voluntary work?

.....

3. Are you applying for a specifically advertised position?  
Yes  No

If so, please write the following:

Role name .....

Reference Number .....

4. What kind of voluntary work interests you?

- Reception/merchandise  General guide
- Exhibition  Events
- Research  Marketing/publicity
- Cataloguing/database  Catering/hospitality
- Other – Please specify

.....

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5. When are you available for voluntary work?

Totally flexible

	Morning	Afternoon	Evening
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

6. How long do you intend to volunteer for?

.....

**Please Note** that some volunteer positions are project based and consequently, may necessitate a time commitment from you.

Is there any additional information you would like to bring to our attention (e.g. language skills, visual arts/crafts skill etc.)?

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7. How did you find out about volunteering with The Centre for Volunteering (CfV)?

- Information evening/meeting
- The CfV Website
- Leaflet/Poster
- Word of Mouth
- A Volunteer Centre
- Radio/Television/Newspaper
- Internet www.
- Other .....

## Declaration

I agree to carry out the tasks specified for voluntary position to the best of my ability and to abide by the requirements of The Centre for Volunteering as set out in the Volunteer Handbook including our policies and procedures.

I understand that either party may terminate this arrangement.

Signed .....

Date .....  
Day Month Year

Your completed form will be held securely and confidentially. Only authorised staff will have access to your information.

**Office use**

Date received .....  
Day Month Year

Volunteer Position .....

Volunteer Interview .....

Volunteer Role Description sent .....

Volunteer Start Date .....